



Internet Address: **www.sbcounty.gov**

222 W. Hospitality Lane, First Floor, San Bernardino, CA 92415-0022

Hours of Operation: Monday through Friday, 8:00am – 5:00pm

Document Recording:(909) 387-8306 Vital Records:(909) 387-8314 Marriages: (909) 387-8334

FEE SCHEDULE

Effective August 1, 2003

RECORDER:

Regular Recording Fees:

	<u>Code</u>	<u>Fee</u>
First page (8 ½ x 11)	GC27361 a	\$ 5.00
Each additional page	GC27361 a, GC27361 b, GC27361 c, AB233	\$ 3.00
Non-conforming page size (other than 8 ½ x 11), each page	GC27361 a, GC27361.5	\$ 3.00
Recorder information system	GC27361 c	\$ 1.00
Penalty Print	GC27361 a	\$ 1.00
Real Estate Fraud	GC27388	\$ 2.00
IRS recording	GC27361 a	\$ 5.00
IRS recording-additional pages	GC27361 a, GC27361 b, GC27361 c, AB233	\$ 3.00
IRS recording information system	GC27361 c	\$ 1.00
Government recording	GC27361.3, GC27361.4b GC27361.4c	\$ 8.00
Government recording information system	GC27361.3	\$ 2.00

Copies:

Certified copy	GC27364, Cnty 16.011	\$ 3.25
Computer copy	GC27366, Cnty 16.011	\$ 2.00
Clerk copies (per page)	GC26831	\$ 1.25
Photocopies (per page)	County 16.027B	\$ 0.10
Map copy	GC27366, Cnty 16.011	\$ 2.50
Copy of non-standard document (does not meet standard requirements-per page)	GC27366, Cnty 16.011	\$ 1.75

RECORDER (con't):**Document Requiring Additional Indexing**

	<u>Code</u>	<u>Fee</u>
Each additional reference indexed	GC27361.2	\$ 1.00
Each additional name indexed	GC27361.8	\$ 2.00

Documentary Transfer Tax per \$500.00

\$ 0.55

Survey Monument Preservation Fund Fee

GC27584, GC27585 \$ 10.00

Non-recorded Document Fee

GC27380 \$ 6.00

Maps

GIMS Tract	Cnty 3602 Sec.16.0228A	\$ 317.00
GIMS Parcel	Cnty 3602 Sec.16.0228A	\$ 173.00
Map recording fee	GC27372, GC27361.4b	\$ 7.00
	GC27361.4c	
Each additional page	GC27372	\$ 2.00

Documents Recorded Without A Preliminary Change of Ownership Report

R&T 480.3 \$ 20.00

Preliminary 20-Day Filing and Notice

GC27361.9, Cnty 16.011 \$ 22.00

VITAL RECORDS:

	<u>Code</u>	<u>Fee</u>
Death Certificate	H&S103625 a, H&S100430, H&S103640, H&S103625 e Penal 14251	\$ 13.00
Death Certificate (Government Agencies)	H&S103625, H&S100430, H&S103640, H&S103625 e Penal 14251, H&S103660	\$ 13.00
Birth Certificate	H&S103625 b, W&I18966, H&S100430, H&S103640, H&S103625 e, H&S103625-2	\$ 18.00
Birth Certificate (Government Agencies)	H&S103625 b, H&S100430, H&S103640, H&S103625 e	\$ 11.00
Marriage Certificate	H&S103625 c, FC1852, AB233, H&S100430, H&S103640, H&S103625 e, H&S103625 c	\$ 13.00
Marriage Certificate (Government Agencies)	H&S103625 c, H&S100430, H&S103640, H&S103625 e, H&S103625 c, FC1852, H&S100430, H&S103640, H&S103625 e, H&S103625 c	\$ 11.00
Confidential Marriage Certificate	H&S103625 c, FC1852, H&S100430, H&S103640, H&S103625 e, H&S103625 c	\$ 13.00
Notification of Involuntary Lien (per debtor)	GC27387	\$ 3.00

VITAL RECORDS (con't):

Searching Records

	<u>Code</u>	<u>Fee</u>
Official Search	UCC9407.2, GC27366	\$ 15.00
Death Search	H&S103625 a, H&S100430, H&S103640, H&S103625 e H&S103650, Penal 14251 H&S103660	\$ 13.00
Birth Search	H&S103625 b, W&I18966, H&S100430, H&S103640, H&S103625 e, H&S103625-2, H&S103650	\$ 18.00
Marriage Search	H&S103625 c, FC 1852, H&S100430, H&S103640, H&S103625 e, H&S103625 c	\$ 13.00

Certification and Copying Fee

Certified copy	See Above	\$ 3.25
Computer copy	See Above	\$ 2.00
Clerk copies (per page)	See Above	\$ 1.25
Photocopies		\$ 0.10
Certificate to the official capacity of any public official		\$ 7.00
Clerk Search	GC26854	\$ 5.00

Marriage License Fees:

Issuing license and certificate of marriage	GC26840, H&S100435, GC26840.3, W&I18305, GC26840.7, Cnty 16.011, GC54985	\$ 69.00
Issuing license and certificate of confidential marriage	GC26840, H&S100435, GC26840.3, W&I18305, GC26840.8, Cnty 16.011, GC54985	\$ 71.00
Marriage Ceremony	GC26861, GC54985 Cnty 16.011	\$ 35.00
Issuing duplicate/replacement marriage license	FC510, FC360	\$ 5.00
Filing Affidavit to amend marriage license	H&S103700, H&S100430, GC27365, H&S103625 c, FC1852, AB233, H&S103640, H&S103625 e	\$ 20.00
Approval of notary public to authorize confidential marriages	FC536	\$ 175.00

COUNTY CLERK:

Fictitious Business Name Fees:

Filing Fictitious Business Name statement	B&P17929 a, Cnty 16.011	\$ 29.00
Abandonment of Fictitious Business Name	B&P17929 c, Cnty 16.011	\$ 29.00
Withdrawal of Partnership	B&P17929 c, Cnty 16.011	\$ 29.00
Each additional individual name, partner or owner name per form	B&P17929 a, Cnty 16.011	\$ 7.00
Notice of Dissolution of Partnership	GC26850, Cnty 16.011	\$ 7.00
Fictitious Business List		\$ 2.00
Fictitious Business Name Diskette		\$ 45.00

COUNTY CLERK (con't):

Surety Fees:

	<u>Code</u>	<u>Fee</u>
Filing a Power of Attorney	GC26855.1, Cnty 16.011	\$ 7.00
Filing a Notice of Cancellation, Revocation or Withdrawal of a Power Of Attorney		\$ 7.00
For each additional name	GC26855.1, Cnty 16.011	\$ 7.00
Filing a Financial statement	GC26855.2, Cnty 16.011	\$ 7.00
Issuing a certification for justification of sureties	GC26855.3, Cnty 16.011	\$ 7.00

Miscellaneous Fees:

Certification under seal (per document)	GC27364, Cnty 16.011	\$ 3.25
Clerk Search	GC26854	\$ 5.00
Copy	GC27366, Cnty 16.011	\$ 1.25
Credit card processing fee		\$ 3.00
File, cancel, withdraw or revoke bond for Professional Photocopier*		\$ 10.00
File, cancel, withdraw or revoke bond for Process Server*		\$ 10.00
File, cancel, withdraw or revoke bond for Unlawful Detainer*		\$ 10.00
File, cancel, withdraw or revoke bond for Legal Document Assistant*		\$ 10.00
File, cancel, withdraw or revoke bond of notary public*		\$ 19.00
Filing and entering certificate of appointment of Humane Officer	Corp 14502 e	\$ 5.00
Filing for Private Professional Conservator	Prob2343, Cnty 16.011	\$ 26.00
Filing for Private Professional Guardian	Prob2343, Cnty 16.011	\$ 26.00
Filing without provision		\$ 7.00
I.D. cards for Process Server, Professional Photocopier or Unlawful Detainer Assistant (each)	B&P6404	\$ 10.00
Issuing Clerk's Certification		\$ 7.00
Laundry supply designation		\$ 7.00
Notary oath acknowledgement		\$ 7.00
Photocopies (per page)	County 16.027B	\$.10
Registration of Process Server	B&P22352	\$ 100.00
Registration of Professional Photocopier	B&P22453	\$ 175.00
Registration of Professional Photocopier/Process Server	B&P22453.1	\$ 100.00
Registration of Unlawful Detainer Assistant	B&P6404	\$ 175.00
Registration of Legal Document Assistant		\$ 175.00
Taking an Affidavit		\$ 7.00
Taking acknowledgement of a deed or other instrument		\$ 7.00

***in addition requires the certificate of justification of sureties fee of \$ 7.00**

RECORDS MANAGEMENT: (County Records)

Hours of Operation: Monday through Friday, 8:00am – 4:30pm

Monthly Storage (per cubic foot)	\$.29
Shredding (per box)	\$ 6.33

ARCHIVES:

777 E. Rialto Ave., San Bernardino

Hours of Operation: Monday through Friday, 9:00am – 5:00pm

Photocopies:

Secondary Resources (per page)	\$.10
County Records (per page)	\$.25
County Records (per page)	\$ 1.00
Maps (per page)	\$ 3.45
Research (per hour)	\$ 40.00